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**PÀ£ÁðlPÀ ¸ÀPÁðgÀ**

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SHIVANAND COLLEGE KAGEWAD

.Dist. Karnataka

College Logo if any

ACADEMIC CALENDAR

For the year 2021-2022

Prepared by

Internal Quality Assurance Cell

**Annexure-01**

List of mandatory activities as per the requirement of Assessment and Accreditation (A&A) of NAAC. **The IQAC must incorporate these in their final Calendar of Events along with other Institutional level academic and other activities in adherence to respective Universities Calendar of Events (CoE)**

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| **Sl. No** | **NAAC Metrics** | **Activity/ies** | **NAAC Weightage** | **Odd/Even** | **Week and month/ Action Taken / Remarks** |
| 1 | General | Principal’s Meeting with H.O.D & staff for formation of committees & action plan | - | Odd | **1st day of Reopening** |
| 2 | General | Induction/orientation/ Inaugural Programme for First Year Students | -- | Odd | **1st Week of reopening** |
| 3 | General | Preparation of Timetable | - | Both | **First week of the semester** |
| 4 | 1.1.2 | **Preparation of Calendar of Events**  | 05 | **First week of the Odd semester** |
| 5 | 1.2.2 | Add on/Certificate Courses\* | 10+ 10 | Both | **First Three months of the Semester** |
| 6 | 1.3.1 | **Crosscutting Issues-** Special Lectures on Ethics, gender, Human Values, Environment and Sustainability | 10 | Even | **Fourth week of 1st Month** |
| 7 | 1.4.1 | Stakeholders Feedback | 10+10 | Even | **First Week of 4th Month** |
| 8 | 2.3.3 | Awareness session on Mentor Programme and its advantages | 15 | Odd | **Second week of First month** |
| 9 | 2.5.1 | IA Assessment | 15+15 | **As per University guidelines and CoE** |
| 10 | 2.6.3 | Result analysis and action plan by description & upload to website | 30 | Both | **Within 02 weeks from the release of result sheets\*\*** |
| 11 | 3.1.3 | Seminar/ Conference/Workshop | 05 | Both | **At least 01 each in a year to be conducted** |
| 12 | 3.3.1 | Extension Activities - Street Play, Jatha, Human-Chain by NSS/NCC/Red-cross, Scout and Guides/NGO and NSS annual special Camp | 10+10+20+20 | Both | **Colleges can collaborate with NGOs, industries, Govt. Departments for support.** |
| 13 | 5.1.3 | One-week programme on soft Skill, Language and Communication Skill, ICT/Computer skills | 10 | Both | **One-week programme(covering all four skill) for each semester. (afternoon)** |
| 14 | 5.1.4 | Guidance programme on various competitive exams | 10 | Both | **Continuous activities (as and when notifications are out) by Placement Cell** |
| 15 | 5.1.5 | Sensitization on Prevention of Sexual harassment cell & Anti Ragging cell | 05 | Odd | **Beginning of the semester** |
| 16 | 5.2.1 | Pre-Placements Training, Guidance & Counselling  | 10 | Both | **For final year students** |
| 17 | 5.2.1 | Placements Drive | Both | **For final year students** |
| 18 | 5.3.3 | Sports, Cultural and competitions | 20 | Both | **As per University Sports and Cultural COE** |
| 19 | Sports and Cultural Day | Even | **First week of last Month** |
| 20 | General | Valedictory programme | **Last month of Even semester** |
| 21 | 5.4.1 | Alumni meet once in a year | 05+05 | Even | **First week of second month** |
| 22 | 5.4.2 | Seminar or Talk by Alumni for students | Both | **(at least two in a year or one in a semester)** |
| 23 | 6.3.5 | Academic Audit | 05 | Even | **First week of last month** |
| 24 | 6.5 | IQAC Meeting(Twice in a semester) | 10+10+10 | Both | **Begging and End of Each semester** |
| 25 | 6.5.3 | Preparation & upload of AQAR Reports | 10 | **As per NAAC guidelines** |
| 26 | 7.1.6 | Stock verification | 05 | Even | **Second week of last month** |
| 27 | General | Parent Teachers Meeting | -- | Both | **After the release of Odd/ Even semester results** |
| 28 | General | Two CDC meetings | - | Both | **One in each semester** |

*\* Students of 3rd and 5th semesters must register for MOOC courses on SWAYAM or any other suitable UGC recognized platforms.* *https://docs.google.com/spreadsheets/d/e/2PACX-1vTDp7Tc1jHmOcE82rml9Fj1wgdERMb8yMMyUMZC6B2I1VOVO8zt-*

*\*\*Result analysis to be prepared for each Programme (B.Com, BBA/BBM) and Course (BA, B.Sc - Subject wise) as per Grade wise/ Class*

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| **Total number of students** | **Appeared** | **Absent** | **FCD\*\*\*** | **First Class** | **Second Class** | **Pass Class** | **Fail** | **Pass percentage** |
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*\*\*\* FCD= First Class with Distinction*

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| **Annexure-02** |
| **ACADEMIC CALENDAR** | **October -2021** |
| Month | Activities |
| October 2021 | List of Activities and Date | Action Taken / Remarks |
| 01/June/ 2020 | Admission Notification |
| 03/June /2020 | Admission for UG Course |
| 2/10/2022 Gandhi Jayanti  | Birth Anniversary |
| Induction /Orientation/Inaugural Programme for First year Students | 2 nd 3rd Week |
| Preparation of Time Table | First week of semester |
| Preparation of Calendar of events | First week of the Odd semester |
| Awareness session on Mentor programme and its advantages | 3rd week of October |
| 20/10/21 Valmiki Jayanti | Birth Anniversary |
| Add on/Certificate courses | First and second month |
| 31/10/21 Ekka Divas | Day Celebration |
| Guidance Programme on various competitive exams |  |
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| **ACADEMIC CALENDAR** | **Nov - 2021** |
| Month | Activities |
| Nov 2021 | List of Activities and Date | Action Taken / Remarks |
| 1/11/2021 celebration | Karnataka Rajyostva  |
| 26/11/2021 Day Celebration | National Constitution Day |
| 28/11/2021 Day Celebration | NCC  |
| 20/11/2021 Birth Anniversary | [Kanakadasa Jayanti](https://en.wikipedia.org/wiki/Kanakadasa_Jayanthi)  |
| Result analysis and action plan by description & upload to website | After declaration of results |
|  | Parents Teachers Association | Last Week |
|  | Preparation and upload of AQAR Reports | 3rd & 4th Week |
|  | Awarness Program | Covid |

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| **ACADEMIC CALENDAR** | **December- 2021** |
| Month | Activities |
| December 2021 | List of Activities and Date | Action Taken / Remarks |
| Day Celebration | World AIDS Day |
| Human Right Awareness Program | World Human Right Day |
| Pratiba Puraskar/Alumni Talk | 2nd week  |
| **Ist Internal Test** | After 8 week of sem |
|  | **Extension Activities** | Awarness Jatha (Covid, Aids , Anti Ragging , tobacco etc) |
|  | **Seminar or Talk by Alumni for Students** | Last week |

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| **ACADEMIC CALENDAR** | **Jan - 2022** |
|  Month | Activities |
| **Jan** 2022 | List of Activities and Date | Action Taken / Remarks |
| 14/1/22 Traditional Day | Makar Sankarati |
| 26/1/21 National Festival | Republic Day |
| Seminar/Workshop/Conference | 2nd Week of Jan |
| 2nd Internal test | After 12th week |
| Awarness Program | Anti Drug/Alchol abuse. Third Week |
| Skill Enhancement Program | Jan Ist Week |
| Competitive Exam Guidance Program | Banking/KPSC & UPSC Exams |
|  | Pre Placement Training , Guidance & Counselling | Last Week of Month |
|  | Cultural Competitions(On occasion of Swami Vivekanand) | Yuva Saptha 2nd week of month |
|  | 12/1/22 Birth Anniversary | Swami Vivekanand Jayanthi |
|  | 23/1/22 Birth Anniversary | Subhas Chandra Bose |
|  | 25/1/22 Awareness Program | National Voters Day |

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| **ACADEMIC CALENDAR** | **Feb - 2022** |
|  Month | Activities |
| **Feb** 2022 | List of Activities and Date | Action Taken / Remarks |
| 19/2/22 Birth Anniversary | Shivaji Jayanthi |
| 28/2/22 Day Celebration | Science Day |
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| **ACADEMIC CALENDAR** | **March - 2022** |
|  Month | Activities |
| **March** 2022 | List of Activities and Date | Action Taken / Remarks |
| Preparation of time table | Ist Week |
| One-week program on communication and computer | Last week |
| Result Analysis and action plan upload to website | 3rd Week |
| 8/3/22 Internationa Womens Day | Day Celebration |
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| **ACADEMIC CALENDAR** | **April - 2022** |
|  Month | Activities |
| **April** 2022 | List of Activities and Date | Action Taken / Remarks |
| Placement & Guidance | Ist Week |
| NSS Camp | 2nd Week |
| Blood Donation Camp | 3rd Week |
| Add on /Certificate Course | Ist Week |
| 14/4/22 Dr. B. R. Ambedkar Jayanti | Birth Anniversary |

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| **ACADEMIC CALENDAR** | **May - 2022** |
|  Month | Activities |
| **May** 2022 | List of Activities and Date | Action Taken / Remarks |
| Alumni Meet | Ist Week |
| Guidance Program on Competitive Exam | Last Week |
| One Week Program on Soft Skill , Language  | Last Week |
| Workshop/Seminar/Conference | 3rd Week |
| 3/5/22 Basaweshwar Jayanti | Birth Celebration |
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| **ACADEMIC CALENDAR** | **June - 2022** |
|  Month | Activities |
| **June** 2022 | List of Activities and Date | Action Taken / Remarks |
| 5/6/22 Environment and Human Values | Day Celebration |
| Placement Drive | 2nd or 3rd Week |
| 20/6/22 College Founders Day | Day Celebration |
| 21/6/22 International Yoga Day | Day Celebration |
| Alumni Meet | Last Week |
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| **ACADEMIC CALENDAR** | **July- 2022** |
|  Month | Activities |
| **July** 2022 | List of Activities and Date | Action Taken / Remarks |
| Valdictory Program(Annual Fest & Gymkhana day | Last month of Even Semster |
| PTA Meet(Alumni Talk) | First Week |
| IQAC Meeting | Last Week |
| Feed Back | Ist Week |
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| **ACADEMIC CALENDAR** | **August- 2022** |
|  Month | Activities |
| **August** 2022 | List of Activities and Date | Action Taken / Remarks |
| Result Analysis and action plan and uploading to website | 2nd week |
| Independence Day | National Festival |
| Sports Day | National Day Celebration |
| Stock Verification | Last week |
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